



Mono County Needs Assessment Project Goals

Revision 01; January 7th, 2009

Introduction. The following preliminary project goals were developed by TRG staff to guide the initial project work and to stimulate discussion among members of Executive Steering Committee. Planning goals will be refined throughout the life of the project.

Capital Programs

- Provide the basic information required to develop Mono County's annual Capital Improvement Plan (CIP). (This goal will relate to how a general strategy to meet space needs is developed and will involve major policy decisions.)
- Provide an electronic inventory of County owned and leased buildings with a detailed profile for each building.
- Develop design guidelines to be used on future capital projects. Include historic concerns and environmentally friendly building principles.
- Future facilities should recognize the importance of County government and government's role in providing services to the citizens of Mono County.

Cost Savings

- Reduce dependence on leased space where permitted by outside income requirements. Make every effort to minimize long-term lease expenditures that do not provide a return to the County.
- Reduce maintenance and operational costs by divesting the County of energy hogs and facilities that are expensive to maintain and operate.

Cultural Heritage

- Recognize the importance of the historic context of the County of Mono and insure that the planning effort does not detract from that heritage.

Flexibility

- Provide a flexible plan to accommodate unforeseen circumstances.
- Develop a master space plan that easily accommodates the integration of future planning efforts (e.g. hospital and jail planning).
- The plan should take into consideration the potential for future changes in technology and the increasing potential of e.government.

Parking

- Plan for adequate parking for citizens interacting with County government and for County employees.
- Integrate parking unobtrusively into the historic context where appropriate.

Service to the Citizens of Mono County

- Enhance service to the citizens of Mono County.
- Plan for the development of e.government for appropriate functions (e.g. permit requests, information requests, filing documents, paying fees, etc.). Determine the appropriate location of e.government kiosks.
- Centralize government services to increase operational efficiency and reduce costs wherever possible. Promote “one stop shopping” to allow County citizens to conduct the majority of business of the same type at a single location (multiple locations may be required).
- Decentralize selected government services where appropriate to improve service delivery throughout the County.
- Ensure adequate public transportation access to County facilities.

Work Environment

- County employees should be provided with a professional work environment that allows them to work efficiently and comfortably.

Comments/Questions. Please forward any comments or questions to:

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